

REPLACEMENT OF A CERTIFICATE OF COMPLIANCE

In the event the original stamped copy of any Certificate of Compliance is misplaced, prior to recordation by the Register of Deeds, there are two options that may be utilized:

- a) Contact the inspector who originally certified the property. IF he/she is currently credentialed/licensed, they may issue a “duplicate” Certificate of Compliance per the following:
 - Using a new Certificate of Compliance form, the inspector should fill it out in the same identical manner that the original was filled out, including the original dates.
 - The inspector should affix a NEW stamp, charging accordingly.
 - The inspector should send the State’s copy to the state and mark on it that it is a “duplicate” of the previous, original stamp number.

NOTE: An inspector CANNOT issue a ‘duplicate’ based on any other person’s inspection except their own.

- b) Search the website Commerce.wi.gov/rental.weatherization.search for the property by Certificate of Compliance stamp number, Stipulation/Waiver stamp number or other fields available in the search program. If you find the property in the database, you can determine its status. If the status is INACTIVE and shows a Certificate of Compliance stamp number, then the State of Wisconsin can issue a “duplicate” known as a Satisfaction of Compliance. There is a \$50.00 fee for this service and you should use form SBD10708, available at www.commerce.wi.gov/SB/SB-DivForms.html, for ordering purposes.

If you have any questions, please call 608-267-2240.